

CHITTAGONG UNIVERSITY MUSEUM RULES



*Umayyad Gold Dinar. Hijri 77/AD 696
Chittagong University Museum Collection*



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UNIVERSITY OF CHITTAGONG
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University of Chittagong

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Editor's Note

The museum is a centre of the identity of a nation and a repository of its cultural heritage. Being an Institutional one, Chittagong University Museum (CUM) is the first of its kind in Bangladesh. It is partly traditional but, essentially a comprehensive academic research museum where researchers may explore materials on history, art, architecture, heritage, museology, literature, sociology, anthropology, memorials of the liberation war and so on.

The museum started its formal journey in 1973 but its plan was conceived in 1966 by Professor Azizur Rahman Mallick (1918-1997), the first VC of the University of Chittagong. Before taking over the charge of Chittagong University, Mr. Mallick was a Professor of History at Rajshahi University where he ran simultaneously the Varenrda Research Society Museum as its Curator. Therefore, we may assume that a latent vision of establishing a museum at the University of Chittagong was in his mind. A second source suggests that the idea of a museum emerged during an exhibition at the History Department of Chittagong University where 24 artefacts were displayed to mark the University's inauguration on 18 November 1966. Being a busy administrator, Dr. Mallick passed the dream of the first University Museum in Bangladesh to Dr. Abdul Karim, the then Head of the Department of History, a great medievalist, numismatist and epigraphist. Until the formal establishment and functioning of CUM, the museum project was burning like a wick in the History Department where it operated as the Department of History Museum. Dr. Shamsul Hossain, a student and devout follower of Professor Karim, extended his hand in launching the museum and became the founder-Assistant Curator of CUM.

However, the Museum Rules Book was first framed in 1973 under the guidance of Professor Abul Fazal, the then VC of Chittagong University. Over time, some of its clauses were changed and revised but no updated and revised version of the Rules Book has been published to date. In addition, ex-VC of Chittagong University, a renowned historian and presently National Professor of Bangladesh Alamgir Muhammad Serajuddin wanted to see the Museum as a 'place of pleasure and pleasurable learning'. According to him, everything related to CUM should be up-to-date and fully fledged. Here lies the drive to publish this revised and edited second impression of the Museum Rules Book among the other action plans which will hopefully be materialized in due course.

18 September 2024

Mohammad Zahidur Rahman
Director
Chittagong University Museum

Chittagong University Syndicate Approval of Chittagong University Museum

By virtue of the power vested in the University of Chittagong by Art. 6 of the Chittagong University Ordinance 1966 the plan for establishing a Museum was approved by the Syndicate in its 38th meeting held on 3.10.1972. An Assistant Curator was appointed by the Syndicate in its 43rd meeting held on 2.8.73 and the posts of Typist-cum-Clerk and Office Peon have also been sanctioned by the Syndicate in its last meeting. The Museum has already started functioning with the acquisition of museum pieces handed over by the Department of History, Chittagong University. The Museum has also acquired some valuable documents, books, journals, newspaper clippings etc. relating to "Swadhin Bangla Biplobi Betar Kendra", precisely Rebel Radio Centre of Independent Bengal. Some old and rare coins along with books and manuscripts have also been acquired.

For smooth running of the Museum and its expansion, it is now felt necessary to frame detailed rules. Enclosed please find the rules framed for the administration of the Museum affairs, to be known as "CHITTAGONG UNIVERSITY MUSEUM RULES" which may kindly be placed before the Syndicate for approval.

No. 24 – MUS. / 9 / CU / 73 – 74

date: 21.11.73

Sd/- J.O. M. Shamsul Hossain
20.11.73
Assistant Curator,
Chittagong University Museum.

Vice-Chancellor
&
Chairman, Museum Trust
Chittagong University.

Place before the Syndicate.

Sd/- A. Fazal
21.11.73
Vice – Chancellor.

CHITTAGONG UNIVERSITY MUSEUM RULES

1. Name:

The Chittagong University Museum shall be known as
" **CHITTAGONG UNIVERSITY MUSEUM** "

2. DEFINITIONS:

In these "Rules" and in all such 'Rules and Regulations' made hereunder, unless there is anything repugnant in the subject or context:

- (a) "Trust" means the Chittagong University Museum Trust established under Section 3 ;
- (b) "University" means CHITTAGONG UNIVERSITY;
- (c) "Vice-Chancellor" means Vice Chancellor of the Chittagong University;
- (d) "Syndicate" means Chittagong University Syndicate;
- (e) "Museum" means Chittagong University Museum.

3. ADMINISTRATION OF THE MUSEUM:

(1) The Chittagong University Museum shall be under the supervision of a Trust duly established by the Syndicate and the said Trust shall be named "Chittagong University Museum Trust." From time to time the Trust shall make Regulations or issues such general or special directions as may be consistent with the rules as to:

- (a) the conduct of the Museum activities;
- (b) any matter relating to the Fund of the Museum;
- (c) all the appointments and dismissal of the Museum staff shall be made as per the rules and regulations of the University :

(i) The service condition including leave rules etc. will be generally governed by the University regulations as prescribed from time to time.

(2) The Trust shall be a corporate body established by the Syndicate.

4. Composition of the Trust:

- (a) the Vice-Chancellor, Chittagong University, who shall also be the Chairman of the Trust, ex-officio;
- (b) the Head of the Department of History, Chittagong University, ex-officio;
- (c) the Head of the Department of Islamic History and Culture, Chittagong University, ex-officio;
- (d) the Head of the Department of Bengali, Chittagong University, ex-officio;
- (e) the Head of the Department of Sociology, Chittagong University, ex-officio;
- (f) the Head of the Department of Fine Arts, Chittagong University, ex-officio;
- (g) the Commissioner, Chittagong Division, ex-officio;
- (h) Director of Archaeology, Govt. of Bangladesh, ex-officio;
- (i) one nominee of the Syndicate, who must be a member of Syndicate, ex-officio;
- (j) three persons are to be appointed by the Syndicate from amongst the donors and persons having an interest in art and antiquities ;
- (k) the Curator / Director, Chittagong University Museum, who shall also be the Secretary of the Trust, ex-officio;
- (l) Two nominees of the Academic Council ;
- (m) the Head of the Department of Anthropology, Chittagong University, ex-officio;

5. (1) A Trustee, other than an ex-officio Trustee, shall hold office for two years but the Trustee shall continue in his/her office until a succession is nominated.
- (2) A Trustee, other than an ex-officio Trustee, may, at any time resign his/her office by a letter addressed to the Chairman.
- (3) No act or proceedings of the Trust shall be invalid merely on the grounds of the existence of vacancies or defects in the constitution of the Trust.

6. MEETING OF THE TRUST:

- (1) An ordinary meeting of the Trust shall be called by the secretary of the Trust on such date and such time and place as may be specified in consultation with the Chairman.
 - (a) not less than four such meetings shall be held every year ;
 - (b) the Vice-Chancellor as the ex-officio Chairman of the Trust shall preside over all the meetings of the Trust. If at any meetings the Vice-Chancellor is absent, the present members shall elect a senior Trustee to preside at the meeting.
 - (c) the secretary shall cause a seven clear days' notice to be given for all ordinary meetings of the Trust.
- (2) A two-day notice shall be given for an extraordinary meeting of the Trust. No business that is not of immediate urgency shall be transacted at the meeting.
- (3) Half of the Trustees shall form a quorum in an ordinary meeting.
- (4) No Trustee shall be entitled to object to the minutes of any meeting as recorded unless he/she was present at the meeting to which they relate.
- (5) the minutes of the Trust having been duly endorsed by the Chairman, shall be circulated to the Trustees within a fortnight.

- (6) The Chairman may have a casting vote in the event of equality of votes.
- (7) The Trust shall appoint an acquisition Sub-committee to examine the museum-pieces to be acquired and determine the price.
- (a) the above Sub-committee shall consist of five members as appointed by the trust.
 - (i) the Curator/ Director shall be the ex-officio secretary of the Sub- committee;
 - (ii) the Curator/ Director shall convene a meeting of the Sub-committee at any time on his initiative.
 - (iii) a three-day notice shall be given for meetings of the Sub-committee.
 - (iv) the Sub-committee shall meet at the office of the museum.
 - (v) the Sub-committee shall frame regulations for the conduct of its affairs.

7. The Curator /Director:

- (1) The Curator/Director shall be the Chief Executive Officer of the Trust and shall be responsible for carrying out the decisions of the Trust and for the proper administration of the affairs of the Trust.
 - (2) The Curator/Director shall exercise such powers and perform such functions as may be prescribed or assigned by the Trust.
- 8 .** Appointments of the officers and other employees of the Museum shall be made as per the rules and regulations of the university.

9 . FUNDS OF THE MUSEUM :

- (1) The accounts office of the University shall disburse pay and allowance of the officers of the Museum, but other staff of the Museum shall receive their salary and allowance from the Museum office, which will be received from the accounts office of the University in a consolidated bill.
- (2) The University shall hand over a fund to the Museum Trust for collection and preservation of museum-pieces annually.
- (3) The Museum shall accept donations, contributions and grants :
 - (a) grants from the government ;
 - (b) grants from local authorities ;
 - (c) donations from the generous public ;
 - (d) receipts from such other sources as may be approved by the Trust ;
- (4) the fund of the Trust shall be kept in a scheduled Bank.

- 10.**
- (1) The Trust shall keep accounts of all money received and expended by it.
 - (2) The accounts maintained by the Trust shall be audited every year by an auditor appointed by the Trust.
 - (3) An audited statement of accounts shall be furnished by the Trust to the Syndicate.

11 . The Fund of the Museum shall be disbursed according to the direction of the Trust in the following manners :

- (a) to collect museum-pieces ;
- (b) to organize Archaeological Surveys and Tours ;
- (c) to purchase furniture for exhibiting museum-pieces ;
- (d) to meet the miscellaneous expenditure of the Museum ;

12 . ANNUAL BUDGET :

The annual budget will be prepared by the Trust and will be submitted to the Syndicate of the University for insertion in the University budget and finally be approved by the Syndicate.

13 . The Syndicate may make rules whenever necessary.

14 . The Trust may make resolutions, not inconsistent with these rules or other rules made hereafter, with the approval of the Syndicate.

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